




member experience platform from  **Pixl8Group**

# Events 2– Advanced Training Agenda

NASC Getting to know ReadyMembership

National Access & Scaffolding

Confederation (NASC)

Membership Software

Version 1.0

7 October 2025

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# Training

## Session Agenda

Area	Covered
Events Content addition,	Editorial Content: This is where you can add content How terms and conditions How to Event detail content
Event Planning	Booking Funnel, Sponsors, Tables, Schedule/Sessions Relationship to tickets
Delegating Groups and Scheduled offers,	Delegate groups Scheduled offers
Multi-Day / Split-Day Events	Multi-day and Split events only differ in 2 key areas. A Schedule box will appear in the Event setting layout. Setting a Split Event can help to achieve that Every other day this event can happen.
Emails,	Event-related system emails.
Custom Homepage,	Custom Homepage: more complex allows to have tabbed content. It will be shared late. Courses: courses that go against an event
Reports,	Report types Export options
Zoom	Add a Zoom meeting Add a Zoom webinar Add a GoToWebinar Add a GoToTraining

## Action items

1. Set up a Multi-Day / Split-Day Event
2. Set up a Custom Event page

## Related Videos & User Guides

*Access to Videos & User Guides on the Knowledge Hub will require you to be logged in on your ReadyMembership platform first.*

### Walkthrough videos

1. [Event content addition](#)
2. [Event planning](#)
3. [Event delegate groups and scheduled offers](#)
4. [Event booking workflow](#)
5. [Event Planning \(Sponsors\)](#)
6. [Understanding Multi-Day and Split day events](#)
7. [Event planning \(schedule/sessions\)](#)
8. [External Events](#)
9. [Event Addition involving 3rd party integrations](#)
10. [Advanced event booking journey features](#)
11. [Event Reports](#)
12. [Event emails](#)
13. [Event Custom Homepage](#)

### User Guides

[Creating Webinars in Eventfolio](#)

More User Guides coming soon!

## Notes

We recommend taking a bit of time to watch the training videos provided above before our session. It's a great way to get a head start and help us make the most of our time together.